### **Question 1**

When presenting information, your natural approach is to:

- A Get straight to the point with clear, decisive statements
- B Engage the audience with enthusiasm and compelling stories
- © Build consensus and ensure everyone understands
- Present detailed facts and comprehensive analysis

#### **Question 2**

In meetings, you typically:

- A Drive the agenda and make quick decisions
- B Motivate the team and build excitement for initiatives
- C Facilitate discussion and ensure all voices are heard
- Ask probing questions and analyse options thoroughly

### **Question 3**

Your preferred communication environment is:

- A Fast-paced with clear objectives and measurable outcomes
- B Dynamic and interactive with audience engagement
- © Comfortable and supportive with established trust
- Well-prepared with comprehensive information available

#### **Question 4**

When explaining complex concepts, you:

- A Focus on the bottom-line impact and key decisions needed
- B Use analogies and stories to make concepts relatable and memorable
- C Take time to ensure audience understanding and addresses concerns
- D Break it down systematically with supporting data

#### **Question 5**

Your natural speaking style is:

- A Confident, authoritative, and results-focused
- B Animated, persuasive, and relationship-building
- C Thoughtful, patient, and consensus-seeking
- Precise, detailed, and fact-based

## **Question 6**

Under time pressure to deliver a message, you will:

- A Cut straight to the essential points and action items
- B Emphasize the exciting opportunities
- © Stay calm and ensure the message is clearly understood
- Be concerned about missing important details or context

### **Question 7**

You are great at:

- A Taking charge and leading from the front
- B Inspiring others and building excitement
- © Building relationships and creating harmony
- Demonstrating expertise and technical knowledge

#### **Question 8**

Your approach to questions is to:

- Answer directly and move the conversation forward
- B Engage enthusiastically and build on their interests
- C Listen carefully and ensure the questioner feels heard
- Provide comprehensive and accurate responses

### **Question 9**

When presenting to stakeholders, you prioritize:

- Actions and clear outcomes
- B Connection and shared vision
- © Buy-in and collaborative agreement
- Accurate information and thorough analysis

#### **Question 10**

Your concern when being filmed might be:

- Wasting time on multiple answers
- B Not connecting effectively with the audience
- © Feeling uncomfortable or creating conflict
- Making errors or not representing information accurately

#### **Question 11**

Your response to a difficult question would be:

- A Giving a direct response and steering back to key points
- B Turning it into an opportunity for further engagement
- C Taking time to consider and asking for clarification if needed
- Carefully thinking through the implications before responding in detail

### **Question 12**

You would describe your communication approach as:

- A Direct and decisive with clear expectations
- B Inspirational and motivating with shared enthusiasm
- © Collaborative and supportive with team consensus
- D Systematic and thorough with detailed planning



# Communication Style Assessment

Scoring Sheet

# **Instructions**

For each question, mark ONE circle (A, B, C, or D) that best describes your natural communication style.

